

Board of County Commissioners of Calvert County
Calvert County Courthouse, Commissioners' Hearing Room

TUESDAY, January 19, 2010

Invocation – Pastor David Keyser
The Potters Place, St. Leonard, Maryland
Pledge of Allegiance
Approve Agenda
Approval of Minutes of January 5, 2010

AGENDA - Revision #2**

- I. PRESENTATIONS/PROCLAMATION** **10:05 a.m.**
1. Employee of the Month – December 2009
 2. Calvert Marine Museum – Accreditation Award & Best of the Bay
 3. Dominion Check Presentation to Southern Maryland Food Bank
 4. Proclamation – Judy Trow's Retirement

- II. APPOINTMENTS** **10:30 a.m.**
1. Calvert Community Fund Advisory Board
Two vacancies due to a resignation and newly formed Board)
 2. Fire and Rescue Commission
One vacancy due to a term expiration

- III. WORK SESSION** **10:35 a.m.**
- Department of General Services
Chesapeake Hills Golf Course Update

- IV. NEW BUSINESS** **11:00 a.m.**
- Department of General Services
1. Memo from Paul D. Meadows, Chief, Parks and Recreation Division, 1/11/10
Re: Chesapeake Hills Golf Course Fee Schedule

- Compensation Review Committee
2. Memo from Sheryl Jones-Alu, Chair, 1/14/10
Re: Recommendation for Board of County Commissioners

- Department of Community Resources
3. Memo from Maureen T. Hoffman, Director, 1/12/10
Re: Johnson Acres Water Company – Well Abandonment Process

- Department of Finance and Budget
4. Memo from Sharon Strand, Capital Projects Coordinator, 1/13/10
Re: Kellam's Recreation Complex

- * Office of Personnel
5. Memo from Gail Davis Bourdon, Director, 1/12/10
Re: Overtime/Compensatory Time Comparison

- Department of Public Safety
6. Memo from John R. Fenwick, Chief, Emergency Mgmt. & Safety Division, 1/13/10
Re: Hazard Mitigation Plan Update

7. Memo from James W. Richardson, Coordinator, Fire-Rescue-EMS Division, 1/13/10
Re: Apparatus Grant – Calvert Advanced Life Support

8. Memo from James W. Richardson, Coordinator, Fire-Rescue-EMS Division, 1/13/10
Re: Apparatus Grant – Solomons Volunteer Rescue Squad & Fire Department

****Office of the County Attorney**

9. Memo from Emanuel Demedis, County Attorney, 1/15/10
Re: Drum Point Special Taxing District Agreement

V. COMMISSIONERS REPORTS

12:00 p.m.

VI. PUBLIC COMMENT

12:10 p.m.

There is a time limit of 5 minutes per speaker. No additional minutes or allotting unused minutes to an additional speaker will be permitted.

*This agenda is subject to change and the times listed are approximate.
If any items are added for consideration, they will be included on a revised agenda that will be issued prior to the closed session.*

Board of County Commissioners
Summary of Actions
January 19, 2010

1. Presented a certificate and monetary award to Lt. Col. Tom Hejl as Employee of the Month for December 2009, recognizing him for his initiative and effort put forth in researching, writing, and advocating for a number of major grants for the Sheriff's Office, totaling just shy of \$2m.
2. Recognized the Calvert Marine Museum for receiving a certificate of accreditation from the American Association of Museums, reflecting a strong commitment to excellence and public service. The Museum was also recognized for receiving the *Best Bay Museum* award from the readers of Bay Weekly.
3. Dominion presented the Southern Maryland Food Bank with a donation in the amount of \$12,000.
4. Presented a proclamation to Mrs. Judy Ward Trow on her retirement from Calvert County Government after serving for over 23 years in the Department of Planning and Zoning.
5. Appointed Angela Swainson and reappointed Kelly Chambers, Michael Cox, Barbara J. DeHenzel, Pat Gitlin, Loretta Grier, Sheila Philip, Christy Rupert, Susan Shaw, Jack Smith, James Stanley, Lynda Striegel, and Brenda Tyrell to the Calvert Community Fund Advisory Board, approving the implementation of staggered terms.
6. Appointed Thomas G. Breen to the Fire and Rescue Commission.
7. Accepted the recommendation of the Compensation Review Board that no changes be made to the current compensation of the Elected Officials for the period from December 2010 to December 2013, and directed staff to forward this recommendation with the Board's full endorsement to the Calvert County Delegation.

8. Held a work session on the status of the Chesapeake Hills Golf Course. The United States Golf Association (USGA) evaluated the course in November 2008 and did not feel it required massive overhaul of the infrastructure or grasses. Another evaluation was held in June 2009 and the USGA felt that Chesapeake Hills has great potential to be a very nice, daily fee golf course. Staff has completed many repairs, but still have ongoing projects with the two largest being the replacement of the maintenance facility and the Clubhouse renovation. Directed staff to investigate if there is a prior agreement with Chesapeake Ranch Estates to keep the road open. Directed staff to inform the Board of the status of the contract for the Civil Engineer.
9. Approved the initial fee schedule for Chesapeake Hills Golf Course with the caveat that staff takes another look at the rates for senior citizens (60+ years old) and juniors (17 years old and under).
10. Authorized staff to use set-aside funds for the Johnson Acres well closure and to proceed with the procurements of services from the lowest qualified bidder.
11. Approved Budget Adjustment #334 in the amount of \$85,000 from the Recreation Excise Tax 3rd District for the improvement project at Kellam Field. Commissioner Kelley directed staff to provide a list of the expenses that were reimbursed for an amount of \$60,000.
12. Staff presented a comparison between the Fair Labor Standards Act (FLSA) requirements to the County Code provisions on overtime and compensatory time. The following actions were taken (obtaining the financial impact and recommendation from the Calvert Employees' Representative Committee):
 - a. Non-Exempt Overtime Pay – directed staff to move forward with the FLSA policy.
 - b. Productive Hours – directed staff to move forward with the alternative to only count hours worked towards overtime/comp time eligibility.
 - c. Exempt Overtime Pay – directed staff to move forward with the alternative to not provide any comp time to exempt employees. Commissioner Clark directed staff to provide a list of the positions that fall under this classification.
 - d. Compensatory Time Payout – directed staff to move forward with the alternative to schedule employees to use their comp time, paying out accrued compensatory leave once or twice a year.
 - e. Public Safety Exemption – directed staff to require the Sheriff's Office utilize the 171/28 day rule for Deputies. Commissioner Kelley directed staff to provide examples of how this is implemented at the Detention Center and what it would be for the Sheriff's Office.
13. Approved and signed the Memorandum of Understanding with the Maryland Emergency Management Agency pertaining to the Hazard Mitigation Plan (HMP) Team members, authorizing them to work together to update the current HMP for Calvert County.
14. Approved the Apparatus Grant for the Calvert Advanced Life Support in the amount of \$78,233 for the replacement of Medic 102, a 2004 Chevy Suburban medic unit with 167,454 miles.
15. Approved the Apparatus Grant for Solomons Volunteer Rescue Squad and Fire Department in the amount of \$143,433 for the replacement of Ambulance 37, a 2002 Ford F450 with 162,198 miles.
16. Approved the draft of the Special Taxing District Agreement with the Drum Point Property Owners Association with three amendments:
 - a. add paragraph 6 to Section I to read as follows: During the term of the District, the DPPOA may request the BOCC to approve projects regarding amenities other than roads and related infrastructure following the procedures required in Title 4 of the Public Local Laws of Calvert County, including but not limited to, convening a public hearing on the request.

- b. Amend Item S7951 in Exhibit C to read “road improvements.” (Currently reads “road rejuvenation.”)
 - c. Amend Section III Capital Improvements, Paragraph 3, to include the words “in a prompt and timely manner” following “...an inspector from Public Works shall inspect the work...”
17. Commissioner Shaw directed staff to investigate if DPPOA can utilize eMaryland Marketplace.

