

Board of County Commissioners of Calvert County
Calvert County Courthouse, Commissioners' Hearing Room

TUESDAY, December 1, 2009

Invocation – Reverend Michael King

Jesus the Good Shepherd Church, Owings, Maryland

Pledge of Allegiance

Approve Agenda

Approve Minutes of November 3, 2009

Approve Minutes of November 10, 2009

AGENDA

I. PROCLAMATION/PRESENTATION

10:05 a.m.

1. Designated Driver Campaign
2. Team Excellence Awards

II. APPOINTMENTS

10:20 a.m.

1. Calvert Housing Opportunities Committee
Three vacancies due to a term expiration and resignations
2. Tourism Advisory Commission
Seven vacancies due to term expirations and resignations

III. NEW BUSINESS

10:25 a.m.

Department of Community Resources

1. Memo from Maureen T. Hoffman, Director, 11/23/09
Re: Prince Frederick Park and Ride
Intergovernmental Agreement Amendment

Office of Personnel

2. Memo from Paula Gray, Personnel Manager, 11/05/09
Re: Equal Employment Opportunity Plan

Department of Planning and Zoning

3. Memo from Jenny Plummer-Welker, Principal Planner, 11/20/09
Re: Appointments to the Census 2010 Complete Count Committee
4. Memo from Greg Bowen, Director, 10/26/09
Re: Draft Resolution for Correction of the Zoning Maps
5. Memo from Greg Bowen, Director, and
Dave Brownlee, Principal Planner, 11/23/09
Re: Request Permission to Submit Application – National Urban and
Community Forestry Challenge Cost-Share Grant Program
6. Memo from Kirsti Uunila, Historic Preservation Planner, 11/19/09
Re: Historic Preservation Tax Credit – Shultz Cabin

IV. COMMISSIONERS REPORTS

11:30 a.m.

- V. PUBLIC COMMENT** **11:40 a.m.**
There is a time limit of 5 minutes per speaker. No additional minutes or allotting unused minutes to an additional speaker will be permitted.
- VI. EXECUTIVE SESSION** **11:45 a.m.**
Closed to the public pursuant to Section 10-508 of the State Government Article of the Annotated Code of Maryland.
- VII. LUNCHEON** **12:30 p.m.**
Department of Economic Development
2009 Business Appreciation Week – Ambassador Team Follow-up Report
Marriott SpringHill Suites, Sherry Lane, Prince Frederick
- VIII. MEETING** **2:00 p.m.**
Office of the County Administrator
Joint Meeting with the Board of Education
Duke Room, Community Resources Building, Duke Street, Prince Frederick

Executive Session Agenda

1. Personnel Matter [10-508 (a)(1)(i)]

The Board will meet with to discuss employee reclassification requests.

*This agenda is subject to change and the times listed are approximate.
If any items are added for consideration, they will be included on a revised agenda that will be issued prior to the closed session.*



Board of County Commissioners
Summary of Actions
December 1, 2009

1. Presented a proclamation declaring the month beginning December 1, 2009, through January 2, 2010, as *Designated Driver Campaign*, to provide a unique opportunity for the Calvert County restaurants, clubs, bars, and civic/service organizations to join forces with Calvert County residents in promoting cooperative, impaired driving prevention efforts. Officers were also recognized for their efforts in enforcing driving under the influence laws.
2. Presented the following individuals with a framed certificate and an embroidered denim shirt, recognizing them for the *Team Excellence Award*: Paul Lipp, Audio-Visual Technician, Technology Services; Don Langley, Network Administrator Supervisor, Technology Services; Detective Michael J. Mudd, Calvert County Sheriff's Office; and Student Deputy Sheriff Jeffrey Denton, Southern Maryland Criminal Justice Academy. These gentlemen received this award for their collaborative role in implementing and successfully utilizing the covert surveillance camera system for the Sheriff's Office.

3. Appointed Josephus L. Harris Jr. to the Calvert Housing Opportunities Committee.
4. Re-appointed Linda C. Fadley and Russell P. Mogel Jr. and appointed Pat Carpenter, Phyllis Minik, and Kathleen Brookes to the Tourism Advisory Commission.
5. Approved and authorized the President of the Board to sign the Intergovernmental Agreement Amendment with the Maryland Transit Authority for the Prince Frederick Park and Ride necessary due to the change in acreage in order to accommodate the modifications for the underground stormwater management design. Commissioner Kelley directed staff to provide a copy of the modifications that were made by the Housing Authority.
6. Approved the updated revisions to Calvert County's Equal Employment Opportunity Plan and signed the related Resolution. Commissioner Stinnett directed staff to explain why the words on page four – "Officials/Executives" – was stricken and not replaced. Commissioner Kelley directed staff to provide the definition of professionals in the workplace that these revisions were based.
7. Approved the proposed members to the Census 2010 Complete County Committee as recommended by staff.
8. Approved the corrections to the Zoning Maps as recommended by staff and signed the related Resolution.
9. Approved the submittal of the Application to the National Urban and Community Forestry Challenge Cost-Share Grant Program. Commissioner Clark directed staff to investigate if this grant is changing any of the responsibilities of the position.
10. Approved the Historic Preservation Tax Credit submitted by Steve and Renee Stadelman for their preservation work on Schultz Cabin in the amount of \$69.50, 10% of the eligible restoration expenses.
11. Attended the Business Appreciation Week Ambassador Team Visits Follow-Up luncheon where staff gave a report on the weeks events and findings.
12. Attended a meeting with the Board of Education and discussed several items concerning the current/future budget, adequate public facilities ordinance, Other Post Employment Benefits, and the Calvert High School Capital Project.