

Board of County Commissioners of Calvert County
Calvert County Courthouse, Commissioners' Hearing Room

TUESDAY, January 6, 2009

Invocation – Pastor Larry Barnes

New Hope Christian Fellowship, Lusby, Maryland

Pledge of Allegiance

Approval of Minutes of December 9, 2008

Approval of Minutes of December 16, 2008

AGENDA

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| I. PRESENTATION/PROCLAMATION | 10:05 a.m. |
| 1. Employee of the Month – November 2008 | |
| 2. National Blood Donor Month | |
| II. APPOINTMENT | 10:20 a.m. |
| 1. <u>Agriculture Preservation Advisory Board</u>
One vacancy due to a term expiration | |
| 2. <u>Agriculture Preservation Advisory Committee</u>
One vacancy due to a resignation | |
| III. PUBLIC HEARING | 10:30 a.m. |
| <u>Department of Community Resources</u>
Memo from Maureen Hoffman, Director, 12/19/08
Re: Changes in Transportation Service | |
| IV. NEW BUSINESS | 10:45 a.m. |
| <u>Gambling Permit Review Committee</u> | |
| 1. Memo from Dennis Brown, Chairman, 12/18/08
Re: Charitable Bingo and Pull-tab Permit Applications | |
| <u>Department of Community Resources</u> | |
| 2. Memo from Maureen Hoffman, Director, 12/18/08
Re: Maryland Neighborhood Conservation Initiative (NCI) Program | |
| <u>Department of Finance and Budget</u> | |
| 3. Memo from Sharon Strand, Capital Projects Coordinator, 12/11/08
Re: Biscoe Gray Grant | |
| 4. Memo from Roberta Baker, Purchasing Officer, 12/18/08
Re: Award Recommendation – Carpet, Entry/Office Mat, Furniture,
and Drapery Cleaning Services Contract | |
| <u>Department of Planning and Zoning</u> | |
| 5. Memo from Kirsti Uunila, Historic Preservation Specialist, 12/15/08
Re: Historic Preservation Tax Credit - Hinman's Store | |
| 6. Memo from Veronica Cristo, Planner II, 12/19/08
Re: Small Lot Transferrable Development Rights – Summary | |

7. Memo from Veronica Cristo, Planner II, 12/16/08
 Re: Converting Existing Lots to TDRs - SML # 08-29: Patuxent Habitat for Humanity
8. Memo from Veronica Cristo, Planner II, 12/18/08
 Re: Converting Existing Lots to TDRs - SML #08-33: John W. Hathaway
9. Memo from Veronica Cristo, Planner II, 12/18/08
 Re: Converting Existing Lots to TDRs - SML #08-35 and #08-36: Edward T. Laios
10. Memo from Veronica Cristo, Planner II, 12/18/08
 Re: Converting Existing Lots to TDRs - SML #08-37 – 38; #08-41 – 42; #08-44 – 45; #08-47 – 49: Greenspace LLC
11. Memo from Veronica Cristo, Planner II, 12/16/08
 Re: Converting Existing Lots to TDRs - SML #08-39: Naji P. Maloof
12. Memo from Veronica Cristo, Planner II, 12/16/08
 Re: Converting Existing Lots to TDRs - SML #08-40: Creek Properties LLC
13. Memo from Veronica Cristo, Planner II, 12/16/08
 Re: Converting Existing Lots to TDRs - SML #08-50: Stephanie Taylor

Department of Public Safety

14. Memo from J. Robert Fenwick, Chief, Emergency Management & Safety Division, 12/18/08
 Re: Federal Fiscal Year 2008 DHS Grants Memorandum of Agreement
15. Memo from James W. Richardson, Coordinator, Fire-Rescue-EMS Division 12/11/08
 Re: Apparatus Grant – Calvert Advanced Life Support (replace Medic 101)
16. Memo from James W. Richardson, Coordinator, Fire-Rescue-EMS Division 12/11/08
 Re: Apparatus Grant – Calvert Advanced Life Support (replace Medic 103)

V. COMMISSIONERS REPORTS **12:00 p.m.**

VI. PUBLIC COMMENT **12:10 p.m.**
There is a time limit of five minutes per speaker. No additional minutes or allotting unused minutes to an additional speaker will be permitted.

VII. EXECUTIVE SESSION **12:15 p.m.**
Closed to the public pursuant to Section 10-508 of the State Government Article of the Annotated Code of Maryland.

VIII. WORK SESSION **1:30 p.m.**
Department of Public Works
 Memo from Barry King, Chief, Utilities Bureau; Joan Thorp, Accounting Supervisor; Sharon Strand, Capital Projects Coordinator, 12/19/08
 Re: Appeal and Lusby Convenience Centers

IX. RIBBON CUTTING

Southern Connector Road

The roundabout in front of the "Southern Connector Boulevard" sign

3:30 p.m.

Executive Session Agenda

1. Personnel Matter [10-508 (a) (3)]

The Board will meet to discuss the nomination for the Pride and Quality Award.

2. Business Expansion [10-508 (a) (4)]

The Board will consider recommendations from staff regarding the expansion of a business in Calvert County.



BOARD OF COUNTY COMMISSIONERS

Summary of Actions Taken

Tuesday, January 6, 2009

Presented Roxana L. Whitt with a certificate and monetary award as Employee of the Month for November 2008, recognizing the exemplary job she has done, and continues to do, in preparing and presenting cases before the Board of Appeals.

Presented a proclamation declaring January as *National Blood Donor Month*, urging all citizens to pay tribute to those who donate for others, to donate regularly and support the American Red Cross Southern Maryland Chapter in its life-saving efforts, and urging businesses and other organizations to form blood donor groups to provide blood for others.

Appointed Hagner R. Mister to the Agricultural Preservation Advisory Board. Commissioner Clark directed staff to emphasize Districts 1 and 2 when advertising for future vacancies.

Appointed Stephen A. Oberg to the Agricultural Preservation Advisory Committee. Commissioner Clark directed staff to look into all of the Boards and Commissions for redundancy and possible consolidation.

Due to State cuts in transportation funding, a public hearing was held regarding changes in the County's transportation services. The Board directed staff to proceed as proposed, however, without eliminating the Prince Frederick Shuttle and to use \$50,000 from the Commissioners Contingency to continue this route. Commissioner Clark directed staff to look for efficiencies that could be cut and investigate the possibility of raising the fare to cover costs; as well as monitor the new schedule to see how it affects citizens getting to their jobs and other appointments. Commissioner Kelley directed staff to provide the total bus capacity. Directed staff to bring this item back on the March 3rd agenda for an update on the affects of these changes.

Approved the Charitable Bingo Permit application submitted by Calvert High School PTSA, Inc.

Approved the Charitable Bingo Permit and Charitable Pull-tab Permit applications submitted by the Calvert Optimist Parks Foundations, Inc.

Signed the Resolution in support of the Housing Authority's application for funding under the Maryland Neighborhood Conservation Initiative Program.

Approved Budget Adjustment #285 in the amount of \$65,000 for the Biscoe Gray Heritage Farm to establish the budget for the grant proceeds. Commissioner Stinnett directed staff to inform the Board of the total amount of money required/spent on this project.

Awarded the Carpet, Entry/Office Mat, Furniture, and Drapery Cleaning Services contract to Crystal Clean Carpet & Upholstery Care, of Upper Marlboro, Maryland, valued at approximately \$18,608.56.

Approved the Historic Preservation Tax Credit for the Hinman's Store (aka The Harbormaster's House) as recommended by the Historic District Commission in the amount of \$2,441.36, which is 10% of the eligible restoration expenses.

Staff presented a summary on the use of the County's Small Lot Transferrable Development Rights (TDRs) within Calvert County.

Approved the application for Small Lot to TDRs - #08-29, submitted by Patuxent Habitat for Humanity, Inc., located in White Sands, Maryland allowing for 2.5 certified development options.

Approved the application for Small Lot to TDRs - #08-33, submitted by John W. Hathaway, located in Lusby, Maryland, allowing for 2.5 certified development options.

Approved the application for Small Lot to TDRs - #08-35 and #08-36, submitted by Edward T. Laios located in Lusby, Maryland, allowing for 2.5 certified development options each.

Approved the application for Small Lot to TDRs - #08-37, 38, 41, 44, 45, 47, 48, and 49, submitted by Greenspace LLC located in Chesapeake Ranch Estates, Maryland, allowing for 2.5 certified development options for each lot.

Approved the application for Small Lot to TDRs - #08-40, submitted by Creek Properties located in White Sands, Maryland, allowing for 2.5 certified development options.

Approved the application for Small Lot to TDRs - #08-50, submitted by Stephanie Taylor located in Chesapeake Ranch Estates, Maryland, allowing for 2.5 certified development options.

Approved and signed the Memorandum of Agreement with the Maryland Emergency Management Agency so the County can begin utilizing the funds received from the Federal Fiscal Year 2008 Department of Homeland Security grants.

Approved the Fire and Rescue Apparatus Grant in the amount of \$73,805 as requested by the Calvert Advanced Life Support for the replacement of Medic 101, a 2002 GMC Yukon medic unit with 159,000 miles.

Approved the Fire and Rescue Apparatus Grant in the amount of \$73,805 as requested by the Calvert Advanced Life Support for the replacement of Medic 103, a 2003 Chevrolet Suburban medic unit with 156,000 miles.

Held a work session to discuss the Solid Waste Convenience Centers in Appeal and Lusby. Staff was directed to move forward with the Lusby Convenience Center in 2010; Mt. Hope in 2011; and Appeal only if the economic stimulus money is granted. Finish the design work already begun for Appeal. Commissioner Kelley directed staff to provide a history of the solid waste fees.